



THE STRATHBUNGO SOCIETY

Minutes of Committee Meeting

Tuesday 10th October 2017

The Den, The Bungo, Nithsdale Road

Present : Imelda Devlin, Ann Downie, Andrew Downie, Loraine Forde (Minutes), Nick Kempe (Treasurer, chairing the meeting), Fiona MacKinnon, Sarah Reid

Apologies: Heather Alexander, Jane Carolan, Alan Dobson, Carol Dobson, Alison Hunter, Kevin Kane (Chair), Scott Obrzud, (Vice Chair), James Powsey

1. Welcome and apologies

Nick welcomed members and noted apologies.

2. Minutes and matters arising

The Minute of the previous meeting on 18th September 2017 was approved.

Matters arising

Nick has tried to contact The Greek Thompson Society in relation to taking out membership but the email address is faulty.

ACTION: Nick will try to make contact with the Greek Thompson Society re membership.

3. Society Branding

Sarah has passed on advice from a local marketing/branding company to Heather.

Nick has discussed the budget for this exercise with our Accountant, and he has suggested that as our annual turnover is only approximately £6000, then we need to be careful about the % of turnover that we spend on branding. A high spend on branding is not recommended for charitable bodies. Nick suggests that the £750 figure is reasonable, but could be increased slightly if necessary.

Committee members have obtained contact details for three local companies who might be interested in undertaking the work for the limited funds available, on the basis of local interest.

ACTION: Heather will adjust the brief and contact the 3 suggested local companies.

4. Accounts

The Committee agreed the accounts with one minor adjustment for van hire. Nick has discussed our style of accounting with the accountant again and agreed that it is not necessary for the Society to move to an Accrual Basis, which better reflects actual income and expenditure over the year. The Committee agreed to retain the Receipts and Payments model, as it involves less expenditure on accountancy services.

The Accountant will inform Nick about the process for reclaiming tax via Gift Aid. We currently have approximately 50 Friends who make annual payments, but only approximately 15 Friends who joined in the last 2 years have completed the more recent form which includes Gift Aid details.

The Accountant suggests that £3000 is an appropriate figure for Society reserves and to allow for the unexpected.

ACTIONS:

Nick will amend the annual report and accounts re comments he has received and publish on the web site in advance of the AGM.

Nick will look at the Gift Aid process and identifying eligible memberships.

Nick to aim for £3000 reserve

Nick will submit the Window Wanderland grant application on the day following this meeting.

5. AGM

The AGM is on 24th October at 7.30pm in Queens Park Parish Church Hall at 170 Queens Drive. The Hall is booked from 6.00pm till 9.30pm.

Members decided that Andrew's talk on the Bygone Bungo website would be a good introduction to event and last approximately 10 minutes.

We will then move onto the accounts and annual report.

This will be followed up by the discussion on local themes, lasting approx. 20 minutes, including:

- The phone box plans (Sarah to lead)
- The Charrette area landscaping
- Plans for our website (Heather to lead)
- Local resident's ideas for Society activity in the next year.

Each group will feedback on one big idea from their group.

The final items will be the election of Committee members. This item is being put to the end as new members may feel more encouraged to stand after the discussions have taken place. The following committee members have indicated that they are willing to stand again

this year Heather Alexander, Jane Carolan, Imelda Devlin, Ann Downie, Carol Dobson, Alan Dobson, Loraine Forde, Kevin Kane, Nick Kempe, Fiona MacKinnon. Nick is willing to continue as Treasurer and Loraine as Secretary, but the positions of Chair and Vice-Chair will be vacant.

We will also be looking for new helpers for events and newsletter delivery.

Kevin has issued invitations to local contacts. Network Rail have sent apologies but would like to attend a committee meeting early next year to discuss refurbishment of the footbridge. Moray Place residents have found recent mechanical clearance works on the vegetation is creating a lot of noise during the night.

ACTIONS:

Loraine will draw up an agenda based on last year's AGM agenda and the approved running order for discussions.

Loraine to send Andrew contact details for the church booking so that he can check on WiFi.

Loraine will purchase flip chart paper and suitable pens for notes at each table.

Alison will collect the keys for the hall on the day of the event.

Imelda will purchase supplies for the hot drinks.

Loraine will contact other committee members for further helpers for the teas and coffees.

Loraine will contact the church re consumption of alcohol and Fiona will purchase supplies for a drink at the end of the evening if this is permitted.

Nick or Kevin will offer Network Rail an invitation to our January meeting.

6. Red Phone Box

Heather has created an opinion survey for local residents on ideas for use of the phone box.

ACTIONS:

Fiona will contact Heather with her one further comment.

Nick will ask Heather to publish the survey link.

Fiona will ask Glasgow City Council if any permission is required for them for the changed use of the phone box

The phone box will be one of the topics in the AGM discussion.

7. Local planning

The Committee noted that the Waverly Tea Rooms closed recently and will be interested in any plans for this building.

It was noted that Shawlands Community Council are seeking members.

8. Newsletter

The latest edition of the newsletter has been published and distributed.

ACTIONS:

Andrew will send an electronic version of the distributor contact details to Imelda.

We will seek more delivery volunteers at the AGM

8. Bungo at the Bells

Lesley who lives at the corner of Moray Place and Queens Square has offered space for the event, but members were unclear if she was also offering use of her premises for equipment etc, as this is also important.

Ann and Andrew reminded us that the speaker is faulty.

ACTIONS:

Lorraine will check if any members who did not attend tonight's meeting are clear on Lesley's offer and if there are any further possibilities.

The speaker will need to be repaired in advance of the event.

9. AGM and next meeting

The AGM is on 24th October at 7.30pm in Queens Park Parish Church Hall at 170 Queens Drive.

The next meeting will be on Tuesday 20th November at 7.30pm

ACTIONS: Lorraine will book the Den at the Bungo for the November to October