

Minute meeting Strathbungo Society 12th June 2018

Present: Kevin Kane, Steve Goode, Joyce Russell, Heather Alexander, Paola Rezzilli, Nick Kempe

Apologies: Fiona Mackinnon, Imelda Devlin, Alison Hunter

- 1) Scott and James had had to withdraw from helping with this year's BIBL after organising the licensing and music. **Action KK to follow up.**
- 2) Map: Heather to ask Alison for info on stalls etc and will update map. These will be placed on A-frames: Kevin has asked Denis, Joanna's husband to make more – Paola will check **Action HA and PR**
- 3) First Aid has been organised and same price for five hours as for four. NK will link with First Aiders on day.
- 4) Facepainter: one we used for Spring Fling booked; Nick to give Flutterby contact details to Paola. **Action NK and PR**
- 5) Bottle stall: Leslie has received a large donation. Further donations needed at 53a Queen Square.
- 6) Tombola: Imelda is looking tombola donations to go to her at 30 Marywood Square and has allocated businesses to Committee members to visit. She is also looking for volunteers to label items – suggests people meet to do this after setting out children's garden – and for stall on day.
- 7) Brighter Bungo is organised for this Sunday.
- 8) Tables: Alison Hunter needs to know exact locations for drop off of tables. **Action KK.**
- 9) Toilets: have been ordered, Kevin will check whether location is ok with Douglas and his neighbours. **Action KK.**
- 10) Invitations to politicians: Alison Thewliss will do official opening, in community zone, at 1pm. HA will advertise on Facebook. Kevin still to invite councillors and do press release. **Action HA and KK.**
- 11) Posters: Kevin will ask Alan to put up at Brighter Bungo (apart from Vennard which Heather will do). **Action HA and KK.**
- 12) Cash float: Nick will arrange. **Action NK.**
- 13) Bags: discussed cost and agreed to sell on our stall for £5 and £4. Also agreed to sell give at cost price for people signing a Standing Order to become a Friend of the Society.
- 14) Organisation of the day:
 - a) stall collections. Need to issue envelopes and letters to stall holders asking for 10% contribution at 1pm (can be done by one person) and then two people to collect at around 4pm – these need to be people known to us). Agreed it would be good if people doing this also acted as stewards at these times.
 - b) stewards and Strathbungo Society stall: need rota. Will need three people on stall, one for Tombola, one for sale goods and one as steward co-ordinator. Paola (later day), Steve, Joyce all

happy help stall and Imelda to do tombola 12-1pm. Heather happy to help steward a lane. Kevin to ask Douglas if he will help. Rota to be drawn up next meeting. **Action NK and KK.**

c) Co-ordination stewards: we need to ensure all stewards on whatsapp which Andrew Downie controls. Nick will ask Andrew if we can enable other group members to add names. NK will arrange briefing stewards 12.30 on day at Bungo stall. **Action NK.**

d) Community zone: discussed organisations that might attend and share our stall/area. Kevin spoken to South Seeds who might attend and Bike for Good who agreed attend; Langside Hall trust want to do something again; NK to invite Pollokshields Heritage and Trust; Kevin will say to Cllrs if they want to have a place – Greens asked last year – they would be welcome. **Action NK and KK.**

e) Notification fire and police: Kevin to check if have been notified. **Action KK.**

f) Risk assessment: NK has updated and will circulate. **Action NK.**

15) Next meeting: Tuesday 19th June Bungo 7.30