

# STRATHBUNGO SOCIETY

## Minutes of Committee Meeting Tuesday 20<sup>th</sup> October 2015 McMillans Bar, Pollokshaws Road

**Present:** Alison Hunter (Secretary), Kevin Kane, Stephen Rees, Nick Kempe, Carol Dobson, Alan Dobson, Sharon Withey, Andrew Downie, Ann Downie.

**Apologies:** Allison Hussein

### 1. Minutes and Matters Arising

The previous minutes were approved and no new matters were raised.

### 2. Finance

There was no current account balance to report as this has not been received from the previous Treasurer yet. Nick Kempe told the meeting that he was not able to find the accounts from this financial year and that he needed to get in touch with Bryan Miller to discuss this.

**Action:** Alison Hunter to provide Nick Kempe with Bryan's contact details so he can get in touch.

### 3. Communications

The latest newsletter has gone out. Sharon said that the front page did not have a date on it so it was still possible to deliver any that remain. Sharon also said that she was considering reducing the print run for the newsletter and discussed the possibility of limiting its delivery to just Strathbungo.

Alison agreed to post reminders about the AGM on the website. It was also agreed we would stress at the AGM that we are looking for help with website administration and design.

**Action:** Alison to post AGM reminders on the website and Facebook page.

### 4. Upcoming events

#### AGM

#### Presentation

Sharon asked if she could have a look at the venue in the next week to check it will be ok for her presentation. She discussed what equipment she will need and talked through the main themes of the presentation. It was agreed she would circulate the presentation for comments.

**Action:** Sharon to look at venue and organise membership cards.

#### Agenda

A draft agenda was discussed and agreed. It was arranged that, as the only committee member remaining, Alison should chair the AGM. A discussion from Nick about the proposed changes to the constitution would also feature before Sharon's presentation and then an update on Network Rail from Ann Downie. It was agreed that the election of the office bearers and committee of 15 members would be last on the agenda. It was also agreed the members of the new committee would be encouraged to take on certain roles.

**Action:** Nick to draft a document detailing the list of roles we would be looking to fill with the new committee.

#### Marketing of AGM

Alongside posting reminders on the website and Facebook page, Alison agreed to laminate and put up posters for the AGM.

**Action:** Alison and Ann to put up AGM posters in the next few days.

### **Trustees Report**

Nick told the meeting we needed the Trustees Report to be approved by all outgoing trustees and Alison agreed to email the document to Teresa, Bryan and Allison for any comments.

**Action:** Alison to email previous trustees and send documents to Stephen for printing.

**The date of the next meeting will be confirmed after the AGM.**